



**BAKERSFIELD COMMUNITY LAND TRUST**  
**MINUTES**

**November 19, 2025, 2:00 p.m.**  
**City Hall North Conference Room A**  
**1600 Truxtun Avenue**

Members Present: Andrae Gonzalez (Chair), Bob Smith, Amy Rose, Vincent Zaragoza

Members Absent: Manpreet Kaur, Alex Mora (Vice-Chair), Sophia Garcia

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**1. CALL TO ORDER**

Meeting was called to order at 2:03 p.m.

**2. ROLL CALL**

**3. PUBLIC STATEMENTS**

a. Agenda Item Public Statements

None

b. Non-Agenda Item Public Statements

None

**4. ADOPTION OF MINUTES**

a. Adoption of minutes for the following meetings:

1. October 15, 2025, meeting

Staff recommend adoption of the minutes.

**Motion by Board Member Rose to adopt the minutes, seconded by Board Member Zaragoza. Motion approved with Board Members Manpreet Kaur, Alex Mora, and Sophia Garcia absent.**

**5. DEFERRED BUSINESS**

None.

**6. NEW BUSINESS**

6.a. Participant Activity Analytics

This item is for informational purposes only and intended to showcase the participant interest in homeownership opportunities being made available through the BCLT.

Heather Mendonca, Assistant Director Self Help Enterprises, made comments.

6.b. BCLT Monthly Financial Reports

This item will be recurring monthly and for informational purposes only.

Heather Mendonca, Assistant Director Self Help Enterprises, provided the financial report.

**7. DIRECTOR COMMENTS**

Heather Mendonca, Assistant Director of Self Help Enterprises, provided an update on ongoing construction activities.

Ms. Mendonca explained the need for a special board meeting prior to the regularly scheduled December meeting, due to an impending grant application deadline that requires Board approval of a supporting resolution. The Board agreed to scheduling the special meeting for 2:00 p.m. on December 3.

Chair Gonzales requested that future agendas be reordered to position the Staff Report/Director Comments section earlier, immediately preceding New Business.

Chair Gonzales further reported on the recent My Way Home conference and requested BCLT representation at the associated resource fair. The Board agreed to schedule a special meeting for 2 p.m. on December 3.

**8. ADJOURNMENT**

Meeting was adjourned at 2:42 p.m.