



## **BAKERSFIELD COMMUNITY LAND TRUST**

### **REGULAR MEETING AGENDA**

**September 17, 2025, 2:00 p.m.**

**City Hall North Conference Room A  
1600 Truxtun Avenue**

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*Bakersfield Community Land Trust Board Members:* Sophia Garcia, Andrae Gonzalez (Chair), Manpreet Kaur, Alex Mora, Amy Rose (Vice-Chair), Bob Smith, Vincent Zaragosa

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC STATEMENTS**

a. Agenda Item Public Statements

b. Non-Agenda Item Public Statements

**4. ADOPTION OF MINUTES**

a. Adoption of minutes for the following meetings:

1. August 20, 2025, meeting

Staff recommend adoption of the minutes.

**5. DEFERRED BUSINESS**

**6. NEW BUSINESS**

6.a. Participant Activity Analytics

This item is for informational purposes only and intended to showcase the participant interest in homeownership opportunities being made available through the BCLT.

**7. DIRECTOR COMMENTS**

7.a. Update on new construction activities

7.b. Update on conference attendance and California Community Land Trust Network

7.c. Lottery Update

**8. ADJOURNMENT**



**BAKERSFIELD COMMUNITY LAND TRUST**  
**MINUTES**  
**REGULAR MEETING**

**August 20, 2025, 2:00 p.m.**  
**City Hall North Conference Room A**  
**1600 Truxtun Avenue**

Members Present: Sophia Garcia, Andrae Gonzalez (Chair), Alex Mora (seated at 2:02), Amy Rose (Vice-Chair), Bob Smith, Vincent Zaragosa

Members Absent: Manpreet Kaur

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*Bakersfield Community Land Trust Board Members:* Sophia Garcia, Andrae Gonzalez (Chair), Manpreet Kaur, Alex Mora, Amy Rose (Vice-Chair), Bob Smith, Vincent Zaragosa

**1. CALL TO ORDER**

Meeting was called to order at 2:00 p.m.

**2. ROLL CALL**

**3. PUBLIC STATEMENTS**

a. Agenda Item Public Statements

None

b. Non-Agenda Item Public Statements

None

**4. ADOPTION OF MINUTES**

a. Adoption of minutes for the following meetings:

1. June 23, 2025, special meeting

Staff recommends adoption of the minutes.

**Motion by Board Member Smith. Motion approved with Board Member Kaur absent.**

**5. DEFERRED BUSINESS**

None.

## **6. NEW BUSINESS**

### **6a. Insurance (Owners Interest, Excess Liability, Builders Risk)**

Staff recommend the BCLT review and approve the construction course insurance plans for the following: Owners Interest Liability, Excess Owners Liability and Builders Risk insurance as presented.

**Motion by Board Member Zaragoza to approve the construction course insurance plans. Motion approved with Board Member Kaur absent.**

### **6b. 99-Year Land Lease and Purchase and Sale Agreement for BCLT Properties**

Accept public feedback, review and approve the 99-Year Lease and Purchase and Sale Agreement for BCLT Properties with authorization for future updates to be facilitated and approved by the Executive Director.

**Motion by Board Member Smith to approve the 99-Year Lease and Purchase and Sale Agreement with a change to the unrestricted sale at market value provision to be subject to the approval of the board. Motion approved with Board Member Kaur absent.**

### **6c. ARDURRA Task Order #5**

Staff recommend the Board approve the ARDURRA Task Order #5 Agreement allowing for a smooth continuation of civil engineering services for development of the Milham, Niles and King projects.

**Motion by Board Member Smith to approve the agreement not to exceed \$130,000. Motion approved with Board Member Kaur absent.**

### **6d. Travel Rules & Policy**

Staff recommend the Board review and approve the travel rules, policy and reporting documents provided.

**Motion by Board Member Zaragoza to approve the travel rules, policy and reporting documents. Motion approved with Board Member Kaur absent.**

## **7. DIRECTOR COMMENTS**

a. Project Map provided by Board Member Zaragoza, upload to BCLT Website

b. Board Members listed on BCLT Website

- c. AHTF Application Update
- d. Project updates
- e. Update on first lottery

**8. ADJOURNMENT**

Meeting was adjourned at 3:05 p.m.

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JULIE DRIMAKIS, Secretary



# BAKERSFIELD COMMUNITY LAND TRUST

**MEETING DATE:** September 17, 2025

**AGENDA CATEGORY:** New Business

**TO:** Bakersfield community Land Trust board of Directors  
**FROM:** Betsy McGovern-Garcia, Vice President, Self-Help Enterprises  
**DATE:** September 10, 2025  
**SUBJECT:** Participant Activity Analytics

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**RECOMMENDATION:**

This Staff Report is for informational purposes only, no decision by the BCLT Board is required.

**BACKGROUND:**

In mid-June 2025, staff began to share opportunities that would become available for homeownership through the BCLT. The data provided below show the significant amount of activity that has occurred within the first 90 days of outreach. Outreach was performed in a variety of methods. The following methods are not an all-inclusive list but sufficient to show the diversity, depth and breadth of outreach conducted. Outreach efforts included but not limited to: social media, news/press releases, groundbreaking event, direct mailers to lenders, real estate organizations, in person flyer dissemination, engagement with MFAH sites in Kern County, sharing information with Ventura County Community Development Corporation (VCCDC) and word of mouth.

- **Interest List:** 210 participants (participants wanting information)
- **Intake Call:** 134 participants (participants engaged with via impactful conversations)
- **Lender Referral:** 117 participants (participants wanting to move forward with opportunities)
- **Received Pre-Application and Pre-Approval:** 21 participants (participants that provided all appropriate documentation for review)
- **Approved & Added to Waitlist:** 20 participants (participants that passed qualification review and could be placed in the lottery pool)
- **Not Approved:** 1 participant over income (interested participant not able to move forward and reason why)

The data provided shows a large desire and need for homeownership in Bakersfield. This information depicts the first 90 days of program availability.

**FISCAL IMPACT:**

There is no fiscal impact with this item.

**ATTACHMENTS:**

No attachments are provided.